

# San Juan Public Health



PREVENT • PROMOTE • PROTECT

735 S 200 W STE 2 • PO Box E  
Blanding, UT 84511  
Phone: 435-359-0038 Fax: 435-213-2803

## DEATH CERTIFICATE REQUEST FORM

**Certificates available:** Deaths that occurred in Utah from 1905 - present.

**WARNING:** It is a criminal violation to make false statements on vital records request forms or to fraudulently obtain a vital records certificate.

### Instructions:

1. An application must be completed for each individual's certificate separately.
2. ID is **REQUIRED** of the person that signs this request. ID must be either a government issued photo ID, or two other proofs (see list of acceptable identifications on reverse). If request is presented in person, provide ID to clerk. If request is mailed, include a legible **COPY** of a nonexpired ID.
3. Please check your certificate(s) for accuracy. Your certificate can be replaced within 90 DAYS from the issuance date. After 90 days, you must repay applicable fees. If requestor does not respond to a written request for information within 90 days, Vital Records may retain all monies paid.

VITAL RECORDS  
VALIDATION ONLY

### IDENTIFYING INFORMATION

WAS THIS A FETAL DEMISE OR STILL BIRTH (CHECK IF YES)

FULL NAME OF DECEASED \_\_\_\_\_

DEATH INFORMATION \_\_\_\_\_  
(DATE - IF UNKNOWN SPECIFY YEARS TO SEARCH) (CITY) (COUNTY)

BIRTH INFORMATION \_\_\_\_\_  
(DATE) (STATE OR COUNTRY)

PARENT 1 INFORMATION \_\_\_\_\_  
(FULL NAME) (BIRTH DATE) (STATE OR COUNTRY)

PARENT 2 INFORMATION \_\_\_\_\_  
(FULL NAME) (BIRTH DATE) (STATE OR COUNTRY)

SPOUSE NAME IF MARRIED \_\_\_\_\_

### REQUESTOR

RELATIONSHIP:  PARENT  SIBLING  SPOUSE  CHILD  GRANDPARENT  GRANDCHILD  
 MORTUARY  OTHER (SPECIFY) \_\_\_\_\_

PRINTED NAME \_\_\_\_\_ PHONE # \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

PURPOSE FOR WHICH CERTIFICATE IS NEEDED \_\_\_\_\_

CERTIFICATE NEEDED TO SECURE VA BENEFITS

### NUMBER OF CERTIFICATES REQUESTED

<u>  1  </u> SEARCH (NON REFUNDABLE) INCLUDES 1 CERTIFIED COPY	\$ <u>  18.00  </u> +
<u>      </u> ADDITIONAL CERTIFIED COPIES (\$10.00 EACH)	\$ <u>          </u>
TOTAL FEE	\$ <u>          </u>

OFFICE USE ONLY (DO NOT WRITE BELOW)

PAID:   ACCOUNT   CASH   MONEY ORDER   CREDIT CARD (In person only - \$1.50 fee)  
          WAIT   MAIL   PICK UP

CLERK'S INITIALS \_\_\_\_\_ ID \_\_\_\_\_ ID EXP \_\_\_\_\_

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## Acceptable Identification List to Obtain Vital Records

### **ID MUST BE CURRENT**

Identification is required for all non-public Vital Records. Mailed requests must include an enlarged and easily identifiable photocopy of your identification from the list below or your application will be returned.

If using a form of identification from the “Primary” column, one form of identification is required. If using a form of identification from the “Secondary” column, two forms of identification are required.

#### **Primary**

(Need 1)

Government Issued Photo Drivers License  
Government Issued Photo Identification  
Government Issued Work Identification  
Employment Card  
U.S. Military Identification Card  
Tribal Identification Card  
Pilot License  
Alien Registration Card  
Permanent Resident Card  
Temporary Resident Card  
U.S. Passport  
Foreign Passport  
U.S. Certification of Naturalization  
Certificate of U.S. Citizenship  
U.S. Citizen Identification Card  
Matricula Consular Card  
Concealed Weapon Permit  
Mexican Voter Registration Card  
Jail/Prison Release Form (with picture)

#### **Secondary**

(Need 2)

Work Identification/Paycheck/W-2  
School, University or College Identification Card  
Voter Registration Card  
Social Security Card  
U.S. Military Separation/DD-214  
Motor Vehicle Registration/Title  
Marriage License (not issued by Utah State Vital Records)  
Court Order or Court Documents  
Jail/Prison Documents  
Probation Documents  
Property Tax Receipt  
Veterans Universal Access Identification Card  
Selective Service Card  
Hunting/Fishing License  
Insurance Card or Documents  
Utility Bill  
Business License  
Professional License

#### **We Cannot Accept:**

- Novelty Identification Card
- Driving Privilege Card

If you cannot provide acceptable identification you may have a spouse, parent, grandparent, sibling, or adult child who can provide appropriate identification request the certificate. Proof of relationship may be required.